

BOARD OF ESTIMATE AND CONTRACT

ROME, NEW YORK 13440-5815

Joseph R. Fusco, Jr., Mayor

John Mazzaferro, President of Common Council

Frank Tallarino, Commissioner of Public Works

Timothy A. Benedict, Corporation Counsel

David C. Nolan, Treasurer

**BOARD OF ESTIMATE AND CONTRACT MEETING
REGULAR SESSION**

**JULY 23, 2015
3:00 PM**

- 1. CALLING THE ROLL OF MEMBERS BY THE CLERK**
- 2. READING OF THE MINUTES OF THE PRECEDING SESSION**
(Motion in order that the reading of the minutes of the proceeding sessions be dispensed with and that they be approved.)
- 3. COMMUNICATIONS**
- 4. PUBLIC SPEAKERS**
- 5. REPORT OF DEPARTMENT HEADS**
- 6. RESOLUTIONS**

RES. NO. 167

A

AUTHORIZING THE CITY CLERK TO ADVERTISE FOR CONCEALED BIDS FOR THE COLLECTION AND DISPOSAL OF GREEN WASTE MATERIAL IN THE CITY OF ROME. Tallarino

RES. NO. 168

B

AUTHORIZING THE CITY CLERK TO ADVERTISE FOR BIDS FOR THE HARBORWAY ON THE ERIE PROJECT UTILIZING GRANT FUNDS FROM THE DEPARTMENT OF STATE. DiBari

RES. NO. 169

C

AUTHORIZING THE ADDITION OF ONE (1) POSITION OF PART-TIME CLERK WITHIN THE OFFICE OF THE CITY TREASURER. Nolan

RES. NO. 170

D

AUTHORIZING THE DELETION OF ONE POSITION OF LABORER AND THE CREATION OF ONE POSITION OF MAINTENANCE WORKER WITHIN THE DEPARTMENT OF PARKS AND RECREATION. Lovett

RES. NO. 171

E

AUTHORIZING THE DELETION OF ONE POSITION OF MAINTENANCE MAN (1088) AND THE CREATION OF ONE POSITION OF WATER AND SEWER MAINTENANCE FOREMAN (CSEA) WITHIN THE WATER SHOP DEPARTMENT. Tallarino

RES. NO. 172

F

AMENDING BOARD OF ESTIMATE AND CONTRACT RESOLUTION NO. 136 ADOPTED JUNE 11, 2015. Domenico

RES. NO. 173

G

AUTHORIZING BUDGETARY TRANSFER. Beach

RES. NO. 174

H

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AMENDMENT NO. 1 WITH DODSON AND ASSOCIATES PLLC FOR ADDITIONAL SERVICES RELATED TO THE NORTHWEST ROME WATER SYSTEM EXTENSION PROJECT. Tallarino

RES. NO. 175

I

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AMENDMENT NO. 1 WITH O'BRIEN & GERE ENGINEERING, INC. FOR ADDITIONAL SERVICES RELATED TO THE MARTIN STREET SEWER EXTENSION PROJECT. Tallarino

7. TABLED RESOLUTIONS

8. ADJOURNMENT

RESOLUTION NO. 167

AUTHORIZING THE CITY CLERK TO ADVERTISE FOR CONCEALED BIDS FOR THE
COLLECTION AND DISPOSAL OF GREEN WASTE MATERIAL IN THE CITY OF ROME

By _____:

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that the City Clerk is hereby authorized and directed to advertise for concealed bids for the collection and disposal of green waste material; and

BE IT FURTHER RESOLVED, that such bids shall be returned to the Office of the City Clerk, 1st floor, Rome City Hall, no later than 3:00 p.m. on August 13, 2015, said bids to be opened in the Common Council Chambers, 2nd floor, Rome City Hall, at 3:00 p.m. on the same date, and

BE IT FURTHER RESOLVED, that the City of Rome reserves the right to reject any and all bids deemed not to be in the best interests of the City of Rome.

Seconded by_____.

AYES & NAYS: Mayor Fusco ____ Mazzaferro ____ Tallarino ____
Benedict ____ Nolan ____

ADOPTED:

DEFEATED:

RESOLUTION NO. 168

AUTHORIZING THE CITY CLERK TO ADVERTISE FOR BIDS FOR THE HARBORWAY
ON THE ERIE PROJECT UTILIZING GRANT FUNDS FROM
THE DEPARTMENT OF STATE

By _____:

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that the City Clerk is hereby authorized and directed to advertise for bids for the Harborway on the Erie Project utilizing grant funds from the department of state; and

BE IT FURTHER RESOLVED, that such bids shall be returned to the Office of the City Clerk, 1st floor, Rome City Hall, no later than 3:00 p.m. on August 27, 2015, said bids to be opened in the Common Council Chambers, 2nd floor, Rome City Hall, at 3:00 p.m. on the same date, and

BE IT FURTHER RESOLVED, that the City of Rome reserves the right to reject any and all bids deemed not to be in the best interests of the City of Rome.

Seconded by_____.

AYES & NAYS: Mayor Fusco ____ Mazzaferro ____ Tallarino ____
Benedict ____ Nolan ____

ADOPTED:

DEFEATED:

RESOLUTION NO. 169

AUTHORIZING THE ADDITION OF ONE (1) POSITION OF PART-TIME CLERK
WITHIN THE OFFICE OF THE CITY TREASURER

By _____:

WHEREAS, it is the recommendation of David Nolan, City Treasurer for the City of Rome, that one (1) additional position of part-time clerk be created and occur within the Office of the City Treasurer, effective August 1, 2015; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that one (1) additional position of part-time clerk be created and occur within the Office of the City Treasurer, effective August 1, 2015.

Seconded by _____.

AYES & NAYS: Mayor Fusco _____ Mazzaferro _____ Tallarino _____
Benedict _____ Nolan _____

ADOPTED:

DEFEATED:

RESOLUTION NO. 170

AUTHORIZING THE DELETION OF ONE POSITION OF LABORER AND THE
CREATION OF ONE POSITION OF MAINTENANCE WORKER WITHIN
THE DEPARTMENT OF PARKS AND RECREATION

By _____:

WHEREAS, it is the recommendation of Brandon Lovett, Director of Parks and Recreation for the City of Rome, that one (1) position of Laborer be deleted and the creation of one (1) position of Maintenance Worker occur within the Department of Parks and Recreation, retroactive to May 4, 2015; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that one (1) position of Laborer be deleted and the creation of one (1) position of Maintenance Worker occur within the Department of Parks and Recreation, retroactive to May 4, 2015.

Seconded by _____.

AYES & NAYS: Mayor Fusco _____ Mazzaferro _____ Tallarino _____
Benedict _____ Nolan _____

ADOPTED:

DEFEATED:

RESOLUTION NO. 171

AUTHORIZING THE DELETION OF ONE POSITION OF MAINTENANCE MAN (1088)
AND THE CREATION OF ONE POSITION OF WATER AND SEWER MAINTENANCE
FOREMAN (CSEA) WITHIN THE WATER SHOP DEPARTMENT

By _____:

WHEREAS, it is the recommendation of Frank Tallarino, Commissioner of the Department of Public Works for the City of Rome, that one (1) position of Maintenance Man (1088) be deleted and the creation of one (1) position of Water and Sewer Maintenance Foreman occur within the Water Shop Department, retroactive to July 13, 2015; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that one (1) position of Maintenance Man (1088) be deleted and the creation of one (1) position of Water and Sewer Maintenance Foreman occur within the Water Shop Department, retroactive to July 13, 2015.

Seconded by _____.

AYES & NAYS: Mayor Fusco _____ Mazzaferro _____ Tallarino _____
Benedict _____ Nolan _____

ADOPTED: DEFEATED:

RESOLUTION NO. 172

AMENDING BOARD OF ESTIMATE AND CONTRACT
RESOLUTION NO. 136 ADOPTED JUNE 11, 2015

By _____:

WHEREAS, the Board of Estimate and Contract, pursuant to Resolution No. 136 adopted June 11, 2015, authorized the one (1) position of Housing Inspector be deleted and the creation of one (1) position of Housing Inspector Trainee occur within the Department of Code Enforcement, effective June 15, 2015; and

WHEREAS, Mark Domenico, chief Code Enforcement Officer for the City of Rome, has requested that the date be amended to June 8, 2015; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract for the City of Rome, New York, that Resolution No. 136 adopted June 11, 2015, be and is hereby amended so that the effective date shall reflect, and be retroactive to June 8, 2015; and

BE IT FURTHER RESOLVED, that the remainder of Resolution No. 136 shall remain as originally adopted on June 11, 2015.

Seconded by _____.

AYES & NAYS: Mayor Fusco _____ Mazzaferro _____ Tallarino _____
Benedict _____ Nolan _____

ADOPTED:

DEFEATED:

RESOLUTION NO. 173

AUTHORIZING BUDGETARY TRANSFER

By _____:

BE IT RESOLVED, that pursuant to Rome Charter Laws, Title A, Article VII, Section 91, the City Treasurer of the City of Rome is hereby authorized and directed to make the following budgetary transfer:

<u>FROM CODE NO.</u>		<u>AMOUNT</u>
AI3120.151	Police: Salaries	\$4,750.00

<u>TO CODE NO.</u>		<u>AMOUNT</u>
AG3120.412	Police: Service & Replacement	\$4,750.00

REASON: Air conditioning unit replacement and service. Current air conditioning unit cannot be repaired.

Seconded by _____.

AYES & NAYS: Mayor Fusco _____ Mazzaferro _____ Tallarino _____
Benedict _____ Nolan _____

ADOPTED: DEFEATED:

RESOLUTION NO. 174

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AMENDMENT
NO. 1 WITH DODSON AND ASSOCIATES PLLC FOR ADDITIONAL SERVICES
RELATED TO THE NORTHWEST ROME WATER SYSTEM EXTENSION PROJECT

By _____;

WHEREAS, the Board of Estimate and Contract of the City of Rome, New York, pursuant to Resolution No. 215 adopted August 14, 2014, authorized the awarding of a contract to Dodson and Associates PLLC, for engineering services and related work associated with the Northwest Rome Water System Extension Project, at a total contract amount of Eight Hundred Fifty Thousand and 00/100 Dollars (\$850,000.00); and

WHEREAS, it has been recommended by Frank D. Tallarino, Jr., Commissioner of Public Works for the City of Rome, that Dodson and Associates be awarded Amendment No. 1 for this project; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that the contract awarded to Dodson and Associates, pursuant to Resolution No. 215 adopted August 14, 2014, be and is hereby amended, whereby Amendment No. 1 is hereby awarded, to modify the contract to allow for changes which will increase the total project cost by an amount not to exceed \$485,000.00, pursuant to the attached amendment, which by this reference is made a part of this Resolution, and

BE IT FURTHER RESOLVED, that the total amount of Amendment No. 1 as described hereinabove shall be in a total amount of \$485,000.00, per the attached documentation, for a total contract price of \$1,335,000.00.

Seconded by _____.

AYES & NAYS: Mayor Fusco _____ Mazzaferro _____ Tallarino _____
Benedict _____ Nolan _____

ADOPTED:

DEFEATED:

**AMENDMENT NO. 1
TO AGREEMENT BETWEEN
CITY OF ROME
AND
DODSON & ASSOCIATE, PLLC**

NORTHWEST ROME WATER SYSTEM EXTENSION PROJECT

WHEREAS, the City of Rome, New York (Client) and Dodson & Associate, PLLC (D&A), entered into an Agreement dated October 7, 2014, for professional engineering services for the Northwest Rome Water System Extension Project;

WHEREAS, the Client has increased the scope of the work from an estimated \$8,500,000.00 project to a \$13,500,000.00 project;

WHEREAS, The Client has requested D&A perform additional services to include: Cultural Resources Survey; Wetland Survey; and Migratory Bird Survey to comply with SEQRA;

WHEREAS, the Client has requested that D&A perform Additional Services for: Map, Plan and Report; Meetings; District Formation Activities; Approvals; Survey/Mapping; Subsurface Exploration; Design, Contract Documents; Advertisement/Bidding; Construction Administration; Construction Observation; and Project Close Out for the Northwest Rome Water System Extension Project as a result of the Client increasing the scope of said project;

NOW, THEREFORE, the Client and D & A agree to amend the Agreement to specify additional work and costs, as requested by the Client, as follows:

1. Project Understanding

The additional improvements include:

- a) Oswego Road – 5,000 feet west of Hogsback Road;
- b) NYS Routes 46/49 from Oswego Road to the City boundary line via an abandoned extension of Tannery Road (1,050 feet);
- c) NYS Routes 46/49 from Oswego Road east back toward the City approximately 1,200 feet;
- d) Siefert Road approximately 1,150 feet;
- e) Townline Road extension to the intersection of NYS Route 46, then west 1,000 feet back toward the NYSDEC Fish Hatchery (approximately 4,450 feet);

- f) Upgrade 12-inch water main on Link Road to 16-inch diameter (10,260 feet) between County Routes 60A/Sleepy Hollow to NYS Route 69);
- g) Dual pipes (12"/16") on Lorena Road to provide water service to two separate pressure zones and to comply with the City of Rome Master Plan (approximately 8,500 feet);
- h) Dual pipes (12"/16") on Sleepy Hollow Road to provide water service to two separate pressure zones and comply with the City of Rome Master Plan (approximately 3,100 feet);
- i) Upgrade 8-inch water main on Williams Road to 12-inch diameter (approximately 3,700 feet) between Turin Road and Elmer Hill Road;
- j) Turin Road, south of Lorena Road approximately 5,000 feet south to the Glen Road Manor Subdivision tie-in to 8-inch diameter;
- k) Elmer Hill Road, north of Williams Road, 2,100 feet;
- l) Elmer Hill Road, south 1,800 feet from end of recently installed main to the Buena Vista Subdivision;
- m) Looping of the Buena Vista Subdivision with the Glen Road Manor Subdivision (backlots 500 feet);
- n) Flushing stations at selected water main dead-ends;

The total footage of water mains for the entire project is approximately 109,600 feet. The total benefited units for the entire project is estimated at 1,224 units. This equates to an estimated population served of 3,060 residents based upon 2.5 people per unit.

2. Scope of Services

a. Map Plan and Report

The map plan and report will be updated to include the additional work.

b. Meetings

The number of meetings will be increased by 4 to provide project status updates for a total of 6.

c. District Formation Activities

The district formation activities will be amended to include new users and their benefited share compared to existing benefited users that will realize

improved service. The additional water mains and service areas will also be updated.

d. Approvals

The existing SEQRA approval will be amended as required to include the additional work areas. The Phase 1a and Phase 1b cultural resources surveys; wetland surveys; and migratory bird surveys will be conducted for the project.

The "Stormwater Pollution Prevention Plan" will be amended to include the additional areas.

e. Survey and Mapping

Approximately 39,000 linear feet of additional survey and mapping will be completed for the expanded project.

f. Subsurface Exploration

The subsurface exploration will include additional rock probes and soil borings for the additional areas. The subsurface exploration will include three separate mobilizations: Oswego Road area; Remainder of Project Area; and Tank/Pump Station/Hydropneumatic Station.

g. Engineering Design/Construction Contract Documents

The engineering design and construction contract documents will be amended to include the additional areas. The 16-inch diameter water main on Lorena, Sleepy Hollow; and Link Roads will include plan and profile. Construction contract documents will be prepared for five (5) construction contracts bid at two separate times. Phase 1 - Contract No. 7 - Oswego Road Water Main Improvements would be tentatively planned for construction in August 2015; and Phase 2 - Contract No. 8 - Distribution Mains; Contract No. 9 - 500,000 Gallon Elevated Water Storage Tank; Contract No. 10 - Pump Station/Hydropneumatic Station Improvements; and Contract No. 11 - Electrical/Instrumentation and Control would be tentatively planned for construction in 2016/2017.

h. Opinion of Probable Project Cost

The opinion of probable project cost will be updated for the additional work. An opinion will be provided for the total project and for each phase.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to the Agreement to be executed by their duly authorized representatives on this ____ day of _____, 2015, (last signatory).

CLIENT:

CITY OF ROME, NEW YORK

D & A:

DODSON & ASSOCIATE, PLLC
CONSULTING ENGINEERS

By: _____

Joseph R. Fusco, Jr.

By: _____

C. Jack Dodson, PE

Date: _____

Date: _____

Title: Mayor

Title: Principal

Authorized by Resolution of

Resolution No. _____

Dated: _____

By: _____

City Clerk

**EXHIBIT B-1
FEE SCHEDULE**

D & A shall perform the work detailed in Exhibit A and Amendment 1 for the fees listed below. Construction Observation Services shall be paid by Client in accordance with the D & A hourly rate schedule. Reimbursable expenses shall be extra for Construction Observation Services.

Task	Total Cost		
	Lump Sum	Hourly	Totals
Map Plan and Report	\$20,000.00		\$20,000.00
Meetings	\$15,000.00		\$15,000.00
District Formation Activities	\$10,000.00		\$10,000.00
Approvals (SEQRA, DOH, NYSDEC)	\$40,000.00		\$40,000.00
Cultural Resource Surveys	\$70,000.00		\$70,000.00
Wetlands Survey	\$30,000.00		\$30,000.00
Migratory Bird Survey	\$10,000.00		\$10,000.00
Survey / Mapping	\$220,000.00		\$220,000.00
Subsurface Exploration	\$110,000.00		\$110,000.00
Engineering Design	\$230,000.00		\$230,000.00
Contract Documents	\$80,000.00		\$80,000.00
Advertisement / Bidding	\$50,000.00		\$50,000.00
Construction Administration	\$400,000.00		\$400,000.00
Construction Observation*	\$0.00	\$550,000.00*	\$550,000.00
Close-out	\$50,000.00		\$50,000.00
TOTAL	\$1,335,000.00	\$550,000.00	\$1,885,000.00

*The City of Rome will authorize all or a portion of construction observation services under a separate amendment once it is determined if the City will have manpower available to assist Dodson & Associate, PLLC with construction observation.

RESOLUTION NO. 175

AUTHORIZING THE MAYOR OF THE CITY OF ROME TO ENTER INTO AMENDMENT
NO. 1 WITH O'BRIEN & GERE ENGINEERING, INC. FOR ADDITIONAL SERVICES
RELATED TO THE MARTIN STREET SEWER EXTENSION PROJECT

By _____;

WHEREAS, the Board of Estimate and Contract of the City of Rome, New York, pursuant to Resolution No. 214 adopted July 24, 2014, authorized the awarding of a contract to O'Brien & Gere, for engineering services and related work associated with the Martin Street/Stamwix Heights Sewer Extension Project, at a total contract amount of One Hundred Fifty One Thousand Seven Hundred and 00/100 Dollars (\$151,700.00); and

WHEREAS, it has been recommended by Frank D. Tallarino, Jr., Commissioner of Public Works for the City of Rome, that O'Brien and Gere be awarded Amendment No. 1 for this project; now, therefore,

BE IT RESOLVED, by the Board of Estimate and Contract of the City of Rome, New York, that the contract awarded to O'Brien and Gere, pursuant to Resolution No. 214 adopted July 24, 2014, be and is hereby amended, whereby Amendment No. 1 is hereby awarded, to modify the contract to allow for changes which will increase the total project cost by an amount not to exceed \$18,900.00, pursuant to the attached amendment, which by this reference is made a part of this Resolution, and

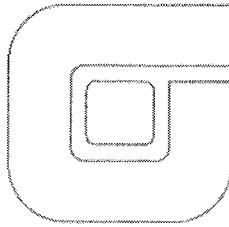
BE IT FURTHER RESOLVED, that the total amount of Amendment No. 1 as described hereinabove shall be in a total amount of \$18,900.00, per the attached documentation, for a total contract price of \$170,600.00.

Seconded by _____.

AYES & NAYS: Mayor Fusco _____ Mazzaferro _____ Tallarino _____
Benedict _____ Nolan _____

ADOPTED:

DEFEATED:



June 26, 2015

Mr. Frank Tallarino, PE, Commissioner

Department of Public Works
City of Rome
198 N. Washington Street
Rome, NY 13440

RE: Proposal for Additional Engineering Services – Martin Street Sewer Extension
FILE: 280/52310

Dear **Mr. Tallarino:**

O'Brien & Gere Engineers, Inc. (OBG) is pleased to provide this proposal to the City of Rome (City) for additional engineering services related to the Martin Street Sanitary Sewer Extension project.

To facilitate your review, this proposal is organized as follows:

- Background
- Scope of Services
- Schedule
- Fees and Terms

BACKGROUND

OBG is currently performing final design of the Martin Street Sewer Extension project. Based on the proposed layout, portions of the alignment will encroach into private property and will require easements (permanent and temporary) to be obtained. OBG is coordinating with the surveyor that performed the original topographic survey for the project to provide these services.

SCOPE OF SERVICES

The following represents the additional scope of services OBG will perform:

- Subcontract surveying services to Bryant Associates, PC (Bryant), a New York State certified Minority Business Enterprise (MBE) firm to prepare 16 permanent easement maps and legal descriptions along the proposed sanitary sewer alignment and 2 temporary easement map and descriptions. Bryant will also complete the following services:
 - » Contact the City, NYSDOT and NYS Canal Corp. to request acquisition maps within the project area.
 - » Acquire the last deed of record at the Oneida County Clerk's office for the properties and plot.
 - » Perform field survey/investigation to locate buried property corners and NYSDOT monuments.



- Coordinate with Bryant on the proposed alignment and review the maps and descriptions.
- Submit an electronic copy of the easement maps and descriptions in portable document format (.pdf) to the City, who will coordinate with the property owners to execute the documents.

SCHEDULE

OBG is prepared to initiate the above-described services immediately upon receipt of written authorization to proceed. Bryant has indicated the easement maps and descriptions can be prepared and submitted within approximately 7 weeks following issuance of a purchase order.

FEE AND TERMS

OBG proposes to perform the above described services for a lump sum amount, as summarized below:

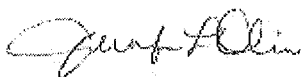
LUMP SUM PAYMENT ITEMS:

■ Task 9 – Easement Preparation	
» OBG	\$1,800
» Bryant Associates	<u>\$17,100</u>
Total, Lump Sum:	\$18,900

Work is to be performed in accordance with our agreement dated October 28, 2014 with the City. Additional services which are beyond the proposed scope of services will be considered additional work, and will require additional compensation.

We are available to begin work immediately upon authorization. Should you have any questions regarding this proposal or care to revise its contents, please do not hesitate to contact our Project Manager, Stephen Snell, PE at your convenience. If you agree with this proposal, please execute an amended agreement and return one copy to us. We appreciate the opportunity to continue working for the City of Rome on this project.

Very truly yours,
O'BRIEN & GERE ENGINEERS, INC.



Jennifer L. Olivo, PE
Vice President

cc: Stephen R. Snell, PE, CPESC - OBG

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